



## JOB VACANCY ANNOUNCEMENT JVA 17-010

It is the policy of the Marianas Visitors Authority (MVA) to limit hiring to qualified US workers, as restricted by CNMI law, and that equal opportunity be given to all qualified US worker applicants regardless of age, sex or sexual orientation, religion, marital status, political status, veterans status, disability or place of origin. MVA is an equal opportunity employer.

**POSITION TITLE** : **TRADES TECHNICIAN I**  
**PAY LEVEL** : **05/01**  
**ANNUAL SALARY** : **\$18,329.33 \*\***  
\*\*The salary given will be determined by the qualifications of the appointee.  
**LOCATION** : **Marianas Visitors Authority, Tinian**

**Opening Date: 07/07/17**

**Closing Date: 07/21/17\***

*\*Applications must be submitted by 5:00 pm on the closing of business hours. If not filled, the vacancy announcement will be continued and applications will be reviewed every two weeks thereafter until the search is closed. Deadlines that fall on a non-business day will be extended to the next business day.*

### **NATURE OF WORK**

Under the supervision of the Roads & Grounds Maintenance Manager, the incumbent will perform skilled work in equipment maintenance and general grounds maintenance involving all MVA tourist sites and other designated areas on Rota and within the MVA office.

### **DUTIES AND RESPONSIBILITIES**

- Operates riding mower and other related equipment at assigned MVA tourist sites and other designated areas.
- Sprays lawns and trees to shape and improve growth to remove damaged leaves, branches, or twigs.
- Maintains cleanliness of MVA shop and tourist sites.
- Fabricates and paints site and directional signboards.
- Tows trailers and water tankers.
- Sharpens tools such as weed cutters, edging tools and shears.
- Assists with special events for MVA.
- Performs other duties as may be assigned.

### **REQUIREMENTS OF WORK**

- Ability to learn and apply the practices and techniques of general grounds maintenance on all MVA tourist sites
- Ability to perform preventive maintenance on riding mower, push mower, bush cutter and other related equipment
- Ability to operate riding mower, push mower, bush cutter and other related equipment
- Ability to communicate effectively

### **MINIMUM QUALIFICATION REQUIREMENTS**

- Graduation from High School or completion of GED.
- Three (3) years of related work in general grounds maintenance and other related work experience.

**Conditional Requirements** This position is “Non-Exempt” and is eligible to receive overtime compensation pursuant to NMIAC § 10-20.2-340 [Part IV.B16 of the Personnel Service System Rules and Regulations (PSSRR)] and the Fair Labor Standards Act (FLSA).

### **HOW TO APPLY**

Interested persons may contact the Marianas Visitors Authority Office at (670) 664-3200/01. A completed application must be submitted together with the required documents for consideration until search is closed. A resume may be attached, but the application form must be filled out in full.